

Teaching Further Mathematics (TFM)

Application process

Enrolment for TFM1 is available at two entry dates, January or July.
Enrolment for TFM2 is currently available at one entry date, February.

This document outlines the application process for TFM1 January - July 2017. Applications open in October 2016 and close at the end of November 2016.

IMPORTANT: Delegates wishing to study at Masters level should not apply to join TFM1 (January enrolment). Enrolments for the masters programme is only available for TFM1 (July enrolment).

STAGE 1: Applicants complete and submit an [online application form](#) before Monday 21st November 2016. Forms regarding course fees and funding arrangements will be sent to the applicant by email. These forms are important as they provide us with details for invoicing purposes and they are a commitment to paying the course fees.

STAGE 2: Forms completed, signed and returned by post to the MEI Office before Monday 28th November 2016

An email will be sent to the applicant to confirm receipt of the signed forms and that their application will now be considered. Only applicants who have completed STAGE 2 in full will be considered for a place on the course.

STAGE 3: Applications will be considered and places will be allocated to applicants. If there are more applicants than places then unsuccessful or late applicants will be added to a reserve list. All applicants who have completed STAGE 2 will be contacted no later than Monday 5th December 2016

STAGE 4: Applicants who have been offered a place will be required to submit a simple, online form to confirm their place and complete their enrolment. Applicants who do not confirm their place will have their offer of a place withdrawn and it will be re-allocated.

STAGE 5: A course handbook and resources will be issued. Details of the first introductory online session for TFM will be provided. This is provisionally scheduled for Thursday 5th January 2017 19.30-20.30.

Criteria to be offered a place:

- 1) Application forms (STAGE 1 and STAGE 2) completed with no information missing.
- 2) Applicant has acknowledged that the mathematics content covered in Core 1- 4 (A level Mathematics) is a pre-requisite.
- 3) Applicants have accepted terms and conditions detailed at: www.mei.org.uk/terms-cpd

Applications are encouraged from:

Teachers working in state-funded institutions. In particular, teachers working in schools and colleges in England that are expanding their A level Mathematics and A level Further Mathematics provision.

Applications will also be considered from:

- 1) Experienced teachers of A level Mathematics who wish to learn more about teaching A level Further Mathematics;
- 2) Individuals, currently not teaching in a school, who wishes to undertake an extensive professional development course to prepare for future employment;
- 3) Teachers wanting to develop their own subject knowledge to enable them to confidently and competently teach A level Further Mathematics;
- 4) Teachers who have completed the TAM course in 2015 or previously. Teachers who have recently completed TAM are encouraged to speak to their TAM course tutor before applying for TFM.