

# Teaching Further Mathematics (TFM)

## Application and enrolment process

Enrolment for TFM1 is available at two entry dates, January or July.  
Enrolment for TFM2 is currently available at one entry date, February.

**This document outlines the application and enrolment process for TFM1 July 2017.** Applications open in April 2017 and close in June 2017.

**STAGE 1: Applicant completes and submits an [online application form](#) before Monday 19<sup>th</sup> June 2017**  
*Applicant will receive an email to confirm that their application has been received.*

**STAGE 2:** Applications will be considered and, **subject to availability**, places will be offered to successful applicants. Successful applicants will be contacted by email and invited to accept their place by completing an online enrolment form, please refer to STAGE 3 below for details. If there are more applications than places then unsuccessful applicants will be added to a reserve list. Applications received after Monday 19<sup>th</sup> June will still be considered however, the offer of a place cannot be guaranteed to late applicants.

**STAGE 3 Applicants who have been offered a place will be required to submit a simple, online form to accept their place and complete their enrolment by Monday 26<sup>th</sup> June 2017.** Applicants who do not confirm their place by submitting an online enrolment form will have their offer of a place withdrawn and it will be re-allocated.

**STAGE 4:** *Joining details, including a course handbook and resources, will be issued no later than Monday 3<sup>rd</sup> July 2017. The first introductory online session is provisionally scheduled for Thursday 6<sup>th</sup> July 2017 19.30-20.30.*

**Applications will only be considered from applicants that have done the following:**

- 1) Completed an application form (STAGE 1) with no information missing.
- 2) Provided an acknowledgement that the pure [mathematics content](#) covered in A level Mathematics is a pre-requisite.
- 3) Accepted the terms and conditions detailed at: [www.mei.org.uk/terms-cpd](http://www.mei.org.uk/terms-cpd)

### Eligibility for a course fee subsidy

Successful applicants who teach in a state-funded school or college in England are eligible for a subsidy that covers the MEI-certificated course fee. The FMSP is supported by the Department for Education and therefore only teachers working in state-funded schools or colleges in England are eligible to receive a subsidy for the full course fee (£300) on completion of the course. To qualify for a subsidy, it is expected that a course delegate engages fully with the course content and does not withdraw before the end date of the course unit. Evidence of engagement includes attendance of at face-to-face study days, participation in online tutorials and forum discussions and submission of the unit assignment issued at the end of the course.

**Applications are encouraged from teachers working in state-funded institutions.**

**Applications will also be considered from:**

- 1) Experienced teachers of A level Mathematics who wish to learn more about teaching A level Further Mathematics;
- 2) Individuals, currently not teaching in a school, who wish to undertake an extensive professional development course to prepare for future employment;
- 3) Teachers wanting to develop their own subject knowledge to enable them to confidently and competently teach A level Further Mathematics;
- 4) Teachers who have completed the TAM course in 2016 or previously. *Teachers who have recently completed TAM are encouraged to speak to their TAM course tutor before applying for TFM.*