

Teaching Further Mathematics (TFM)

Application and enrolment process

Enrolment for TFM1 is available at two entry dates, July or January
Enrolment for TFM2 is currently available at one entry date, February.

This document outlines the application and enrolment process for TFM1 scheduled to start in July 2018.

STAGE 1: Applicant submits an online application form (available at <http://furthermaths.org.uk/tfm>) preferably before Monday 18th June 2018 Applicants will receive an automated email to confirm that their application has been received.

STAGE 2: Applications will be considered and places will be offered to successful applicants. Successful applicants will be contacted by email and invited to accept their place by completing an online enrolment form, please refer to STAGE 3 below for details. If there are more applications than places then unsuccessful applicants will be added to a reserve list. Applications received after Monday 18th June 2018 will still be considered however, the offer of a place cannot be guaranteed to late applicants.

STAGE 3: Successful applicants will be required to accept their offer of a place by completing an online enrolment form before Monday 25th June 2018. Successful applicants will receive an email with a dedicated link to an enrolment form no later than 3 weeks after submission of their application. Applicants who do not submit an online enrolment form to confirm their place may have their offer of a place withdrawn and it will be re-allocated.

STAGE 4: Joining details, including a course handbook and resources, will be issued no later than Monday 2nd July 2018. The first introductory online session is scheduled on Thursday 5th July 2018 19.30-20.30.

Applications will only be considered from applicants that have done the following:

- 1) Completed an application form (STAGE 1) with no information missing.
- 2) Provided an acknowledgement that the pure [mathematics content](#) covered in A level Mathematics is a pre-requisite.
- 3) Accepted the terms and conditions detailed at: www.mei.org.uk/terms-cpd

Eligibility for a course fee reimbursement

Successful applicants who teach in a state-funded school or college in England are eligible for a subsidy that covers the MEI-certificated course fee (£300). The AMSP is supported by the Department for Education and teachers working in state-funded schools or colleges in England are eligible to receive a reimbursement of the full course fee paid in advance (£300) on successful completion of the course. To qualify for a reimbursement, it is expected that a course delegate engages fully with the course content and does not withdraw before the end date of the course unit. Evidence of engagement includes attendance of at face-to-face study days, participation in online tutorials and forum discussions and submission of the unit assignment issued at the end of the course.

Applications are encouraged from teachers working in state-funded institutions.

Suitable applicants include:

- 1) Experienced teachers of A level Mathematics who wish to learn more about teaching A level Further Mathematics;
- 2) Individuals, currently not teaching in a school, who wish to undertake a sustained professional development course to prepare for future employment;
- 3) Teachers wanting to develop their own subject knowledge to enable them to confidently and competently teach A level Further Mathematics;
- 4) Teachers who have completed the TAM course in 2018 or previously. *Teachers who have recently completed TAM are encouraged to speak to their TAM course tutor before applying for TFM.*